



**Malahat Nation**

110 Thunder Road | Mill Bay, BC | V0R 2P4

Tel: (250) 743-3231 | Fax: (250) 743-3251

info@malahatnation.com | www.malahatnation.com

# Housing Rental Application

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Thank you for your interest in housing at **MÁLEXEŁ**. We appreciate you taking the time to complete this application. Please note that due to high demand, there is currently a waitlist for housing, and applying does not guarantee immediate placement. All applications are reviewed carefully, and eligible applicants will be contacted as units become available. Please complete the entire checklist below to be considered:

- Fully complete pages 1 to 6 of this application.
- Expense/Income sheet completed for all residents over 19 years of age at the time of application.
- Copy of Ready to Rent certificate (if applicable).
- Copy of disability/accommodation information from health provider (if applicable).

Primary Applicant Information:			
First Name:		Last Name:	
Preferred Name:		Status Number:	
Date of Birth:		Gender:	
Phone Number(s):			
Email Address:			
Current Address:			

Secondary Applicant Information:			
First Name:		Last Name:	
Preferred Name:		Status Number:	
Date of Birth:		Gender:	
Phone Number(s):			
Email Address:			
Current Address:			

For Office Use Only	
Received By:	Received On:



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**Residents Information:**

All residents who are 19 or older will need to submit a monthly income and expense form.

Full Legal Name:	Preferred Name:	Status Number:	Date of Birth:	Gender:	Relationship to Applicant:	Phone Number: (19yrs+ Only)

Do you expect this list to change within the next year? (i.e. family dynamics changing)  Yes  No

**Disability & Accommodation Requests:** Any accommodation request must be supplemented with documentation from your health provider as to ensure adequate accommodations are being provided.

Full Name:	Description of Accommodations Needed:

**Primary Reason for Applying for Housing:** Please check all that apply:

- Currently in an overcrowded home
- No current home
- Want to return home
- Disability
- Safety
- Other: \_\_\_\_\_



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**History:**

Have you applied for housing with Malahat before?  Yes  No

Have you lived in Malahat for the past 5 years?  Yes  No

If yes, please explain your reason for moving: \_\_\_\_\_

**Current Employer:**

Business Name:	Supervisor Name:
Business Address:	
Length of Employment:	Telephone Number:

Can we contact the above-listed supervisor to discuss your work history?  Yes  No

**Current Accommodation:**

Name of Current Landlord:	Telephone Number:
Landlord Email:	Length of Time at this Address:
Current Rent Amount:	Current Monthly Hydro Bill Amount:

**Rental References:**

Please provide names and phone numbers of landlords or people who you have lived with that we can contact to ask about your history as a tenant or landlord.

Name:	Is this your Landlord, Roommate or Family?	Phone Number:	Can we contact this person?
			Y / N
			Y / N
			Y / N

**Pet Information:**

Do you have any pets?  Yes  No

If yes, please list their type, breed, and age below:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Is/ are your pet(s) registered?  Yes  No

Do you plan on getting a pet soon?  Yes  No

If yes, please list what kind of pet you are interested in owning \_\_\_\_\_



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**Additional Information:**

Have you completed the "Ready to Rent" program? *(Please attach copy to this application)*  Yes  No

Are you interested in completing the "Ready to Rent" program?  Yes  No

Have you completed any other Life Skills Courses? If yes, please list below:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Additional References:** Please list any personal or professional references that were not listed on this application here:

Full Name:	Relationship to Applicant	Phone Number:

Please list any other information that may be helpful in processing your application:

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**Applicant(s) agrees to the following:**

I/We certify that the information provided on this form is true.

I/We authorize and consent to Malahat Nation verifying any or all information contained in the application including obtaining credit and/or personal reports on me/us from one or more agencies or individuals.

I/We understand that if at any time during the 12 months that this application is held for, I/we move or need to update information on this application, it is my (our) responsibility to come to the Malahat Nation Housing office to make appropriate changes.

Signature of Primary Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Secondary Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



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EXPENSE SHEET

<b>Household Expenses</b>	<b>Cost Per Month</b>	<b>Comments (optional)</b>
Monthly Rent/ Mortgage		
Home/ Tenant Insurance		
Home Repairs/ Improvements		
<b>Utilities – Household and Other</b>	<b>Cost Per Month</b>	<b>Comments (optional)</b>
Household Utilities (hydro, heat, water, gas)		
Television/ Cable/ Satellite		
Home Phone		
Internet		
Cell Phone		
Other		
<b>Monthly Family Obligation Expenses</b>	<b>Cost Per Month</b>	<b>Comments (optional)</b>
Child Support Paid		
Daycare/ Babysitting		
<b>Monthly Family Obligation Expenses</b>	<b>Cost Per Month</b>	<b>Comments (optional)</b>
Health and Medical		
Prescriptions		
Fitness (i.e. Gym and recreational activities)		
<b>Monthly Food Expenses</b>	<b>Cost Per Month</b>	<b>Comments (optional)</b>
Groceries		
Snacks/ Eating out		
<b>Monthly Transportation Expenses</b>	<b>Cost Per Month</b>	<b>Comments (optional)</b>
Car Payment		
Gasoline/Oil		
Insurance		
Auto Repairs/ Maintenance		
Bus/ Taxi/ Ferry		
<b>Monthly Entertainment/ Recreation</b>	<b>Cost Per Month</b>	<b>Comments (optional)</b>
Computer Expenses		
Recreation/ Sports/ Hobbies/ Vacation		
Cultural		
Monthly Debt Payments		
Credit Card/ Line of Credit		
Student Loan/ Personal Loan		
<b>Miscellaneous Monthly Expenses</b>	<b>Cost Per Month</b>	<b>Comments (optional)</b>
Toiletries/ Household Products		
Gifts/ Donation/ Cultural		
Grooming (Haircuts/ Makeup)		



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INCOME SHEET

Monthly Income	Income Per Month	Comments (optional)
Employment Income		
Employment Insurance		
Social Assistance		
Disability Pension		
Retirement Pension		
Rental Assistance Program		
Child Tax Benefits		
Government Tax Rebates/ GST		
School Loans/ Funding		
Child Support		
Other		